**Request for recognising courses completed in another field of study or at another university**

Wrocław, on

Student’s name:

Student’s number:

Correspondence address:

Contact (telephone number, e-mail address):

Field of study:

Year of study:

Studies: first/second cycle, full-time/part-time

**Mr / Ms**

**Deputy Dean of the Faculty of Languages, Literatures and Cultures of the University of Wrocław**

I request for recognising the following course(s):

(*please add further tables in case there are more courses to be recognised*):

|  |  |
| --- | --- |
| **Name of the course completed:** | |
| Course name in English: | |
| Course code in USOS: | |
| Field of study in which the course was taught: | |
| The year in which the course was studied: | |
| Course form: | Grade: |
| The number of hours: | The number of ECTS credits: |
| Course to be recognised as compulsory / optional / extra-curricular | |
| Name of the course replaced: | |

|  |  |
| --- | --- |
| **Name of the course completed:** | |
| Course name in English: | |
| Course code in USOS: | |
| Field of study in which the course was taught: | |
| The year in which the course was studied: | |
| Course form: | Grade: |
| The number of hours | The number of ECTS credits: |
| Course to be recognised as compulsory / optional / extra-curricular | |
| Name of the course replaced: | |

I present the original document certifying that I have completed the above-mentioned course(s).

Yours sincerely,

*(handwritten signature)*

Opinion and signature of the relevant institute/chair deputy head:

Deputy Dean’s decision and signature: